SAN JOSE CONSERVATION CORPS + CHARTER SCHOOL
CHARTER SCHOOL - Board of Directors Meeting
Thursday, December 3, 2020, 8:15 - 9:00 am
MINUTES

CALL TO ORDER (Time: 8:37 am)

ROLL CALL (as noted below)

Board Members

<table>
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<tr>
<th>Position</th>
<th>Name</th>
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<tr>
<td>President</td>
<td>Sandra Murillo</td>
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<td>Past President</td>
<td>Hamid Saadat</td>
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<td>Vice President</td>
<td>Liz Hunt</td>
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<td>Treasurer</td>
<td>Leslie Brown</td>
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<td>Secretary</td>
<td>Ramon Zaragoza</td>
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<td>Jim Stoch</td>
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<td>Steve Lopes</td>
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<td>John Medina</td>
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<td>Mahmood Khan</td>
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<td>Chris Cruz</td>
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PUBLIC COMMENT
- There were no public comments at this meeting

APPROVAL OF AGENDA
- APPROVED: On a motion made by Hamid and seconded by Liz the board approved the agenda without any additions or deletions.

APPROVAL OF MINUTES
- APPROVED: On a motion made by Liz and seconded by Hamid the board unanimously approved the November 5, 2020 SJCC Charter School Board meeting minutes.

NEW BUSINESS

1. Board Committee Updates
   a. Executive – Sandra reported that the CEO review is near completion and there will be a report at the next meeting in February.
   b. Governance – Liz reminded all board members that the Brown Act Training must be completed.
   c. Charter School Update
      i. The Principal, Rahul Sharma, reported that ADA is at 139.2; there was no school the week prior to the meeting because of Thanksgiving so there was no significant update.
      ii. Single Plan for Student Achievement (SPSA)
           - Rahul presented the SPSA plan and noted that goals and action items were taken from and aligned with last year’s LCAP and the WASC action plan.
           - APPROVED: On a motion made by Liz and seconded by Hamid the board approved the 2020-21 SPSA by unanimous vote.
      iii. Budget Overview for Parents
           - Andrea gave a brief review of the Budget Overview for Parents which will be posted on the school website as a resource.
           - APPROVED: On a motion made by Liz and seconded by Hamid the board approved the 2020-21 Budget Overview for Parents by unanimous vote.
   d. Finance – Leslie and Kim
      i. First Interim Budget
         - Kim presented the first interim budget; there are very few adjustments on the expense side; the budget reflects the addition of the LLMF and slight increase in ESSA funding.
         - APPROVED: On a motion made by Brenda and seconded by Liz the board approved the First Interim Budget by unanimous vote.
      ii. Financials
         - Kim presented the FY 20-21 October financials.
   e. Audit - Kim
      i. FY20 Final Audit Report
         - On behalf of the audit committee, Liz reported there were no findings and the audit went smoothly this year. The Audit Committee recommends approval by the board.
• **APPROVED:** On a motion made by Hamid and seconded by Brenda the board approved the FY20 Final Audit Report by unanimous vote.

2. **Head of School Report** – Dorsey
   • Dorsey gave a brief report.

3. **Next Board Meeting** - Sandra
   **Regular Board Meeting** - **Thursday**, February 4, 2020, 7:30 am hosted through Zoom

**ADJOURNMENT** (Time: 9:04 am)